



## Request for Council Action

Originator Finance	Item <b>Shell Space Fund Transfers</b>
Agenda Section Consent Business	Date 5/4/2015

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### Description

The empty shell office space to the east of the Legal Department is being renovated to become a multi-purpose area. The space will accommodate a permanent computer training room, space for plan review of MOA expansion documents, and an additional conference room with several smaller tables to provide greater flexibility for room use. Internal City staff will be managing the project.

Council approval is needed to transfer a total of \$120,000 to the Facilities Fund; \$60,000 from the Information Systems Fund and \$60,000 from the South Loop Fund.

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### Requested Action

Council is requested to approve transfers totaling \$120,000 to the Facilities Fund for this project; \$60,000 from the Information Systems Fund and \$60,000 from the South Loop Fund.

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### Attachments: